CIRCULAR

Attention of all Heads of Departments/Drawing & Disbursing Officers is drawn to the extant provisions of the rules regarding settlement of GPF dues.

As per the provisions of Rule 167 of Government of Goa, (Receipts & Payments) Rules, 1997, a Government employee who is about to retire or superannuated shall submit his application to the Accounts Officer (Directorate of Accounts) well in advance as prescribed in the GPF Rules. GPF Rules 31, 32, 33 and 34 have laid down the procedure to be adopted by HODs/DDOs and Accounts Officer in settling the GPF dues in time.

In the case of a subscriber’s death in service, action should be taken by the HOD/DDO to get the application for final payment of provident fund from the nominee/family members of the subscriber for submission to the Accounts Officer without waiting for the legal heirs to initiate action, so as to avoid delay in settlement of GPF claims as per GID no.2(ii) below Rule 34, G.P.F. (CS) Rules 1960.

The Office of the Accountant General (Audit), Goa has observed that there occurs a delay in settling the GPF dues of the retired/expired/dismissed Government servants; further, this puts them into undue hardship and interest loss. The AG Office advised to settle all GPF cases promptly as per the extant provisions of rules.

In case of any observations/queries raised by the Accounts Officer they shall be promptly settled.

All HODs/DDOs are requested to comply with the aforesaid provisions regarding the settlement of GPF dues scrupulously.

(G. P. Kanekar)
Director of Accounts.

To,

1. All the Heads of Departments/Drawing & Disbursing Officers.
2. O/o Accountant General (Audit), Goa, Audit Bhavan, Alto-Porvorim, Goa.