CIRCULAR

Vide para 6.1 of the Government Order no. 8/7/2008-Fin (R&C) dated 11-11-2009 the Head Clerks who function in the Departments outside Secretariat, have been granted the pay scale equivalent to the Senior Assistants in the Secretariat i.e. ₹9300-34800 + ₹4200 (G.P.) in P.B.2 pay scale, equivalent to ₹5500-9000/- (pre-revised), to be fixed notionally with effect from 01-01-2006 and the actual monetary benefit thereon with effect from 01-10-2009.

Subsequently this benefit in some cases was also extended to LDC’s / UDC’s who were in receipt of non-functional up gradation under TBPS/ACPS on the grounds that such up gradation during the window period from 01-01-2006 to 31-08-2008 were eligible for scale of the promotional post.

Finance Department has now, re-examined the issue and it has been advised that the benefit under para 6.1 is to be extended only to the Head Clerks strictly on functional basis only i.e. Head Clerks who function as such and not to those who draw scales by virtue of non-functional up gradation. That is to say that the LDC’s / UDC’s in ACP-I or ACP-II shall not be entitled for ₹9300-34800 + ₹4200 (G.P.) in P.B.2

All the Heads of Departments/Offices are hereby requested to review all such cases and prepare fresh pay fixation statements and submit the same to this Directorate in duplicate alongwith photocopies of pay fixation statements approved earlier for verification. This Directorate shall return this statements to the departments duly approved /rectified. Thereafter Pay bills with effect from January 2011 shall be prepared as per approved statement only. Action may also be taken to assess the overpayment by preparing due/drawn statement and effect recovery appropriately commencing from the month of January 2011.

This issues with the approval of Finance Department.

(P. S. Gude)
Director of Accounts

To
1) All Heads of Departments/Offices.
2) Secretary (Finance), Finance Department, Secretariat, Porvorim, Goa.
3) O/c.