OFFICE MEMORANDUM

Vide circular No.7/13/2011-Fin-Exp dated 07-06-2011 of the Finance (Exp.) Department, Secretariat instructions for implementation of the new system of e-Tendering/e-Procurement were issued.

1. In the erstwhile system of tender opening, the tenders were floated manually, physically opened, verified and proper attestation was done by the officials of the Department concerned and by the Accounts Department representative.

2. In the new system, the tenders are opened with digital keys, in the possession of the Divisional Officer (viz. Executive Engineer) Circle Officer (viz Superintending Engineer) and common Accounts Cadre officer posted at the concerned Department headquarters. The tender opening process is facilitated by the ITG personnel.

3. In the new system, it is observed that the role of the Accounts Department-officer has become minimal as the tender documents and the schedules are verified online and automated comparative statement and other reports are generated, which does not involve any manual workings. However as per the prevailing practice, intimation is sent to the Directorate of Accounts to depute its representative even though he plays no role in the tender opening process. Besides the Accountants of the Common Accounts Cadre are posted in all the Works Divisions and they represent the Finance Department in the tender opening process in the Division as well as in the Circle Office.
4. In view of the above facts the matter was brought to the notice of the Finance Department and on recommendation of the Finance Department Government is now pleased to exempt the presence of official/representative of the Directorate of Accounts from attending the tender opening process for the current financial year 2017-18, and review the matter thereafter.

5. The concerned Head of Departments are requested to bring the contents of this OM to the notice of all the Divisions under their control.


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Director of Accounts &
Ex-Officio Jt. Secretary to
Government of Goa

To,

1. The Principal Chief Engineer, Public Works Department, Altinho, Panaji – Goa.
2. The Chief Engineer, Water Resources Department, Sinchai Bhavan, Porvorim – Goa.
3. The Chief Electrical Engineer, Electricity Department, Panaji – Goa.
4. The Director of Vigilance, Altinho, Panaji – Goa.
5. The Addl. Secretary (Finance), Secretariat, Porvorim-Goa.
7. The Joint Director of Accounts, Directorate of Accounts, Panaji.
8. The Joint Director of Accounts, South Branch, Margao.
10. Guard File.