ORDER

In pursuance to the Order's read above, the following guidelines / Office Memoranda issued by the Government of India has been adopted by the State Government for its implementation prospectively w.e.f. 01.10.2017.

4. O.M. No. 19030/1/2017-E.IV dated 18th August, 2017 regarding Travelling Allowance Rules (clarification regarding admissibility of Composite Transfer Grant (CTG) and TA/Daily Allowance (DA)).

All the guidelines / OMs, referred to above is available on the website of the Directorate of Accounts, www.accountsgoa.gov.in.

(Signature)

Michael M. D'Souza
Additional Secretary (Finance)

Ph: 08322-2419779
email: usre-sect.goa@nic.in
No.A-27012/02/2017-Estt.(AL)
Government of India
Ministry of Personnel, P.G. and Pensions
Department of Personnel & Training

New Delhi, 16 August, 2017.

Subject: Recommendations of the Seventh Central Pay Commission – Implementation of decision relating to the grant of Children Education Allowance.

Consequent upon the decision taken by the Government on the recommendations made by the Seventh Central Pay Commission on the subject of Children Education Allowance Scheme, the following instructions are being issued in supersession of this Department’s OM dated 28-4-2014:

(a) The amount fixed for reimbursement of Children Education allowance will be Rs. 2250/-pm.

(b) The amount fixed for reimbursement of Hostel Subsidy will be Rs. 6750/-pm.

(c) In case both the spouses are Government servants, only one of them can avail reimbursement under Children Education Allowance.

(d) The above limits would be automatically raised by 25% every time the Dearness Allowance on the revised pay structure goes up by 50%. The allowance will be double for differently abled children.

2. Further, reimbursement will be done just once a year, after completion of the financial year. For reimbursement of CEA, a certificate from the head of institution, where the ward of government employee studies, will be sufficient for this purpose. The certificate should confirm that the child studied in the school during the previous academic year. For Hostel Subsidy, a similar certificate from the head of institution will suffice, with the additional requirement that the certificate should mention the amount of expenditure incurred by the government servant towards lodging and boarding in the residential complex. The amount of expenditure mentioned, or the ceiling as mentioned above, whichever is lower, shall be paid to the employee.
3. These orders shall be effective from 1st July, 2017.

4. Insofar as persons serving in the Indian Audit and Accounts Department are concerned, these orders issue in consultation with the Comptroller and auditor General of India.

    Hindi version will follow.

    (Navneet Misra)

    Under Secretary to the Govt. of India

To

1. All Ministries/Departments as per standard mailing list.

2. NIC with a request to upload the OM on the website of DoPT.
OFFICE MEMORANDUM

Subject: Implementation of the recommendations of 7th Central Pay Commission – abolishment of Sumptuary Allowance.

Consequent upon the acceptance of the recommendations of Seventh Central Pay Commission by the Government conveyed vide Ministry of Finance, Department of Expenditure Resolution No. 11-1/2016-IC dated July 6, 2017, the President, in supersession of all existing orders issued on the subject from time to time, is pleased to decide that Sumptuary Allowance in all the Training Establishments/Academies/Institutes stands abolished.

2. These orders shall be effective from 1st July, 2017.

3. In so far as the employees working in the Indian Audit and Accounts Department are concerned, these orders are issued with the concurrence of the Comptroller and Auditor General.

(Biswajit Banerjee)
Under Secretary to the Government of India.

Distribution:

1. All Ministries/Departments of the Government of India.
2. All CTIs/ATIs
OFFICE MEMORANDUM

No.19030/1/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, the 13th July 2017


Consequent upon the decisions taken by the Government on the recommendations of the Seventh Central Pay Commission relating to Travelling Allowance entitlements to civilian employees of Central Government, President is pleased to decide the revision in the rates of Travelling Allowance as set out in the Annexure to this Office Memorandum.

2. The ‘Pay Level’ for determining the TAIDA entitlement is as indicated in Central Civil Service (Revised Pay) Rules 2016.

3. The term ‘Pay in the Level’ for the purpose of these orders refer to Basic Pay drawn in appropriate Pay level in the Pay Matrix as defined in Rule 3(8) of Central Civil Services (Revised Pay) Rules, 2016 and does not include Non-Practising Allowance (NPA), Military Service Pay (MSP) or any other type of pay like special pay, etc.

4. However, if the Travelling Allowance entitlements in terms of the revised entitlements now prescribed result in a lowering of the existing entitlements in the case of any individual, groups or classes of employees, the entitlements, particularly in respect of mode of travel, class of accommodation, etc., shall not be lowered. They will instead continue to be governed by the earlier orders on the subject till such time as they become eligible, in the normal course, for the higher entitlements.

5. The claims submitted in respect of journey made on or after 1st July, 2017, may be regulated in accordance with these orders. In respect of journeys performed prior to 1st July, 2017, the claims may be regulated in accordance with the previous orders dated 23.09.2008.

6. It may be noted that no additional funds will be provided on account of revision in TAIDA entitlements. It may therefore be ensured that permission to official travel is given judiciously and restricted only to absolutely essential official requirements.

7. These orders shall take effect from 01st July, 2017

8. Separate orders will be issued by Ministry of Defence and Ministry of Railways in respect of Armed Forces personnel and Railway employees, respectively.

9. In so far as the persons serving in the Indian Audit & Accounts Department are concerned, these orders issue in consultation with the Comptroller & Auditor General of India

Hindi version is attached.

(Nirmala Dev)
Deputy Secretary to the Government of India

To,

All Ministries and Departments of the Govt. of India etc. as per standard distribution list.

Copy to: C&AG and U.P.S.C., etc. as per standard endorsement list.
ANNEXURE

Annexure to Ministry of Finance, Department of Expenditure

In supersession of Department of Expenditure's O.M. No. 19030/3/2008-E.IV dated 23.09.2008, in respect of Travelling Allowance the following provisions will be applicable with effect from 01.07.2017:

2. **Entitlements for Journeys on Tour or Training**

A.(i) Travel Entitlements within the Country

<table>
<thead>
<tr>
<th>Pay Level in Pay Matrix</th>
<th>Travel entitlement</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 and above</td>
<td>Business/Club class by air or AC-1 by train</td>
</tr>
<tr>
<td>12 and 13</td>
<td>Economy class by air or AC-1 by train</td>
</tr>
<tr>
<td>6 to 11</td>
<td>Economy class by air or AC-II by train</td>
</tr>
<tr>
<td>5 and below</td>
<td>First Class/AC-III/AC Chair car by train</td>
</tr>
</tbody>
</table>

(ii) It has also been decided to allow the Government officials to travel by Premium Trains/Premium Tatkal Trains/Suvidha Trains, the reimbursement to Premium Tatkal Charges for booking of tickets and the reimbursement of Dynamic/Flexi-fare in Shatabdi/Rajdhani/Duronto Trains while on official tour/training. Reimbursement of Tatkal Seva Charges which has fixed fare, will remain continue to be allowed. Travel entitlement for the journey in Premium/Premium Tatkal/Suvidha/Shatabdi/Rajdhani/Duronto Trains will be as under:-

<table>
<thead>
<tr>
<th>Pay Level in Pay matrix</th>
<th>Travel Entitlements in Premium/Premium Tatkal/Suvidha/Shatabdi/Rajdhani/Duronto Trains</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 and above</td>
<td>Executive/AC 1st Class (In case of Premium/Premium Tatkal/Suvidha/Shatabdi/Rajdhani Trains as per available highest class)</td>
</tr>
<tr>
<td>6 to 11</td>
<td>AC 2nd Class/Chair Car (In Shatabdi Trains)</td>
</tr>
<tr>
<td>5 &amp; below</td>
<td>AC 3rd Class/Chair Car</td>
</tr>
</tbody>
</table>

(iii) The revised Travel entitlements are subject to following:

(a) In case of places not connected by rail, travel by AC bus for all those entitled to travel by AC II Tier and above by train and by Deluxe/Ordinary bus for others is allowed.

(b) In case of road travel between places connected by rail, travel by any means of public transport is allowed provided the total fare does not exceed the train fare by the entitled class.

(c) All mileage points earned by Government employees on tickets purchased for official travel shall be utilized by the concerned department for other official travel by their officers. Any usage of these mileage points for purposes of private travel by an officer will attract departmental action. This is to ensure that the benefits out of official travel, which is funded by the Government, should accrue to the Government.

(d) In case of non-availability of seats in entitled class, Govt. servants may travel in the class below their entitled class.

B. **International Travel Entitlement**:

<table>
<thead>
<tr>
<th>Pay Level in Pay Matrix</th>
<th>Travel entitlement</th>
</tr>
</thead>
<tbody>
<tr>
<td>17 and above</td>
<td>First class</td>
</tr>
<tr>
<td>14 to 16</td>
<td>Business/Club class</td>
</tr>
<tr>
<td>13 and below</td>
<td>Economy class</td>
</tr>
</tbody>
</table>
C. Entitlement for journeys by Sea or by River Steamer

(i) For places other than A&N Group of Islands and Lakshadweep Group of Island:

<table>
<thead>
<tr>
<th>Pay Level in Pay Matrix</th>
<th>Travel entitlement</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 and above</td>
<td>Highest class</td>
</tr>
<tr>
<td>6 to 8</td>
<td>Lower class if there be two classes only on the steamer</td>
</tr>
<tr>
<td>4 and 5</td>
<td>If two classes only, the lower class. If three classes, the middle or second class. If there be four classes, the third class</td>
</tr>
<tr>
<td>3 and below</td>
<td>Lowest class</td>
</tr>
</tbody>
</table>

(ii) For travel between the mainland and the A&N Group of Islands and Lakshadweep Group of Island by ships operated by the Shipping Corporation of India Limited:

<table>
<thead>
<tr>
<th>Pay Level in Pay Matrix</th>
<th>Travel entitlement</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 and above</td>
<td>Deluxe class</td>
</tr>
<tr>
<td>6 to 8</td>
<td>First/ A’ Cabin class</td>
</tr>
<tr>
<td>4 and 5</td>
<td>Second/ B’ Cabin class</td>
</tr>
<tr>
<td>3 and below</td>
<td>Bunk class</td>
</tr>
</tbody>
</table>

D. Mileage Allowance for Journeys by Road:

(i) At places where specific rates have been prescribed:

<table>
<thead>
<tr>
<th>Pay Level in Pay Matrix</th>
<th>Entitlements</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 or above</td>
<td>Actual fare by any type of public bus including AC bus OR At prescribed rates of AC taxi when the journey is actually performed by AC taxi OR At prescribed rates for auto rickshaw for journeys by auto rickshaw, own car, scooter, motor cycle, moped, etc.</td>
</tr>
<tr>
<td>6 to 13</td>
<td>Same as above with the exception that journeys by AC taxi will not be permissible.</td>
</tr>
<tr>
<td>4 and 5</td>
<td>Actual fare by any type of public bus other than AC bus OR At prescribed rates for auto rickshaw for journeys by auto rickshaw, own car, scooter, motor cycle, moped, etc.</td>
</tr>
<tr>
<td>3 and below</td>
<td>Actual fare by ordinary public bus only OR At prescribed rates for auto rickshaw for journeys by autorickshaw, own scooter, motor cycle, moped, etc.</td>
</tr>
</tbody>
</table>

(ii) At places where no specific rates have been prescribed either by the Directorate of Transport of the concerned State or of the neighboring States:

| For journeys performed in own car or taxi | Rs. 24/- per Km |
| For journeys performed by auto rickshaw, own scooter, etc | Rs. 12/- per Km |

At places where no specific rates have been prescribed, the rate per km will further rise by 25 percent whenever DA increases by 50 percent.
E(i). Daily Allowance on Tour

<table>
<thead>
<tr>
<th>Pay level in pay matrix</th>
<th>Entitlement</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 and above</td>
<td>Reimbursement for hotel accommodation/guest house of up to ₹7,500/- per day, Reimbursement of AC taxi charges as per actual expenditure commensurate with official engagements for travel within the city and Reimbursement of food bills not exceeding ₹1,200/- per day.</td>
</tr>
<tr>
<td>12 and 13</td>
<td>Reimbursement for hotel accommodation/guest house of up to ₹4,500/- per day, Reimbursement of AC taxi charges of up to 50 km per day for travel within the city, Reimbursement of food bills not exceeding ₹1,000/- per day.</td>
</tr>
<tr>
<td>9 to 11</td>
<td>Reimbursement for hotel accommodation/guest house of up to ₹2,250/- per day, Reimbursement of non-AC taxi charges of up to ₹338/- per day for travel within the city, Reimbursement of food bills not exceeding ₹500/- per day.</td>
</tr>
<tr>
<td>6 to 8</td>
<td>Reimbursement for hotel accommodation/guest house of up to ₹750 per day, Reimbursement of non-AC taxi charges of up to ₹225/- per day for travel within the city, Reimbursement of food bills not exceeding ₹800/- per day.</td>
</tr>
<tr>
<td>5 and below</td>
<td>Reimbursement for hotel accommodation/guest house of up to ₹450 per day, Reimbursement of non-AC taxi charges of up to ₹113/- per day for travel within the city, Reimbursement of food bills not exceeding ₹500/- per day.</td>
</tr>
</tbody>
</table>

(ii) Reimbursement of Hotel charges: For levels 8 and below, the amount of claim (up to the ceiling) may be paid without production of vouchers against self-certified claim only. The self-certified claim should clearly indicate the period of stay, name of dwelling, etc. Additionally, for stay in Class X cities, the ceiling for all employees up to Level 8 would be ₹1,000 per day, but it will only be in the form of reimbursement upon production of relevant vouchers. The ceiling for reimbursement of hotel charges will further rise by 25 percent whenever DA increases by 50 percent.

(iii) Reimbursement of Travelling charges: Similar to Reimbursement of staying accommodation charges, for levels 8 and below, the claim (up to the ceiling) may be paid without production of vouchers against self-certified claim only. The self-certified claim should clearly indicate the period of travel, vehicle number, etc. The ceiling for levels 11 and below will further rise by 25 percent whenever DA increases by 50 percent. For journeys on foot, an allowance of Rs.12/- per kilometer travelled on foot shall be payable additionally. This rate will further increase by 25% whenever DA increases by 50%.

(iv) Reimbursement of Food charges: There will be no separate reimbursement of food bills. Instead, the lump sum amount payable will be as per Table E(i) above and, depending on the length of absence from headquarters, would be regulated as per Table (v) below. Since the concept of reimbursement has been done away with, no vouchers will be required. This methodology is in line with that followed by Indian Railways at present (with suitable enhancement of rates), i.e. Lump sum amount payable. The lump sum amount will increase by 25 percent whenever DA increase by 50 percent.

(v) Timing restrictions

<table>
<thead>
<tr>
<th>Length of absence</th>
<th>Amount Payable</th>
</tr>
</thead>
<tbody>
<tr>
<td>if absence from headquarters is &lt;6 hours</td>
<td>30% of Lump sum amount</td>
</tr>
<tr>
<td>if absence from headquarters is between 6-12 hours</td>
<td>70% of Lump sum amount</td>
</tr>
<tr>
<td>if absence from headquarters is &gt;12 hours</td>
<td>100% of Lump sum amount</td>
</tr>
</tbody>
</table>

Absence from Head Quarter will be reckoned from midnight to midnight and will be calculated on a per day basis.
(vi) In case of stay/journey on Government ships, boats etc. or journey to remote places on foot/mules etc. for scientific/data collection purposes in organizations like FSI, Survey of India, GSI etc., daily allowance will be paid at a rate equivalent to that provided for reimbursement of food bill. However, in this case, the amount will be sanctioned irrespective of the actual expenditure incurred on this account with the approval of the Head of Department/controlling officer.

Note: DA rates for foreign travel will be regulated as prescribed by Ministry of External Affairs.

3. **T.A. on Transfer**

TA on Transfer includes 4 components:-(i) Travel entitlement for self and family (ii) Composite Transfer and packing grant (CTG) (iii) Reimbursement of charges on transportation of personal effects (iv) Reimbursement of charges on transportation of conveyance.

(i) **Travel Entitlements:**

(a) Travel entitlements as prescribed for tour in Para 2 above, except for international travel, will be applicable in case of journeys on transfer. The general conditions of admissibility prescribed in S.R. 114 will, however, continue to be applicable.

(b) The provisions relating to small family norms as contained in para 4(A) of Annexure to MoI Finance O.M. F.No. 10/2/98-IC & F.No. 15030/2/97-ENV dt. 17/1, April 1998, shall continue to be applicable.

(ii) **Composite Transfer and Packing Grant (CTG):**

(a) The Composite Transfer Grant shall be paid at the rate of 80% of the last month's basic pay in case of transfer involving a change of station located at a distance of or more than 20 kms from each other. However, for transfer to and from the island territories of Andaman, Nicobar & Lakshadweep, CTG shall be paid at the rate of 100% of last month's basic pay. Further, NPA and MSP shall not be included as part of basic pay while determining entitlement for CTG.

(b) In cases of transfer to stations which are at a distance of less than 20 kms from the old station and of transfer within the same city, one third of the composite transfer grant will be admissible, provided a change of residence is actually involved.

(c) In cases where the transfer of husband and wife takes place within six months, but after 60 days of the transfer of the spouse, fifty percent of the transfer grant on transfer shall be allowed to the spouse transferred later. No transfer grant shall be admissible to the spouse transferred later, in case both the transfers are ordered within 60 days. The existing provisions shall continue to be applicable in case of transfers after a period of six months or more. Other rules precluding transfer grant in case of transfer at own request or transfer other than in public interest, shall continue to apply unchanged in their case.

(iii) **Transportation of Personal Effects**

<table>
<thead>
<tr>
<th>Level</th>
<th>By Train/Steamer</th>
<th>By Road</th>
</tr>
</thead>
<tbody>
<tr>
<td>12 and above</td>
<td>6000 Kg by goods train/4 wheeler wagon/1 double container</td>
<td>Rs. 50/- per km</td>
</tr>
<tr>
<td>6 to 11</td>
<td>6000 Kg by goods train/4 wheeler wagon/1 single container</td>
<td>Rs. 50/- per km</td>
</tr>
<tr>
<td>5</td>
<td>3000 Kg</td>
<td>Rs. 25/- per km</td>
</tr>
<tr>
<td>4 and below</td>
<td>1500 Kg</td>
<td>Rs. 15/- per km</td>
</tr>
</tbody>
</table>

The rates will further rise by 25 percent whenever DA increases by 50 percent. The rates for transporting the entitled weight by Steamer will be equal to the prevailing rates prescribed by such transport in ships operated by Shipping Corporation of India. The claim for reimbursement shall be admissible subject to the production of actual receipts/vouchers by the Govt. servant. Production of receipts/vouchers is mandatory in all transfer cases of North Eastern Region, Andaman & Nicobar Islands and Lakshadweep also.
Transportation of personal effects by road is as per kilometer basis only. The classification of cities/towns for the purpose of transportation of personal effects is done away with.

(iv) Transportation of Conveyance.

<table>
<thead>
<tr>
<th>Level</th>
<th>Reimbursement</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 and above</td>
<td>1 motor car etc. or 1 motor cycle/scooter</td>
</tr>
<tr>
<td>5 and below</td>
<td>1 motorcycle/scooter/moped/bicycle</td>
</tr>
</tbody>
</table>

The general conditions of admissibility of TA on Transfer as prescribed in S.R. 116 will, however, continue to be applicable.

4 T.A. Entitlement of Retiring Employees

TA on Retirement includes 4 components: - (i) Travel entitlement for self and family (ii) Composite Transfer and packing grant (CTG) (iii) Reimbursement of charges on transportation of personal effects (iv) Reimbursement of charges on transportation of conveyance.

(i) Travel Entitlements
Travel entitlements as prescribed for tour/transfer in Para 2 above, except for International Travel, will be applicable in case of journeys on retirement. The general conditions of admissibility prescribed in S.R. 147 will, however, continue to be applicable.

(ii) Composite Transfer Grant (CTG)

(a) The Composite Transfer Grant shall be paid at the rate of 80% of the last month’s basic pay in case of those employees, who on retirement, settled down at places other than last station(s) of their duty located at a distance of or more than 20 km. However, in case of settlement to and from the Island territories of Andaman, Nicobar & Lakshadweep, CTG shall be paid at the rate of 100% of last month’s basic pay. Further, NPA and MSP shall not be included as part of basic pay while determining entitlement for CTG. The transfer incidental and road mileage for journeys between the residence and the railway station/bus stand, etc., at the old and new station, are already subsumed in the composite transfer grant and will not be separately admissible.

(b) As in the case of serving employees, Government servants who, on retirement, settle at the last station of duty itself or within a distance of less than 20 kms may be paid one third of the CTG subject to the condition that a change of residence is actually involved.

(iii) Transportation of Personal Effects :- Same as Para 3(iii) above.

(iv) Transportation of Conveyance :- Same as Para 3(iv) above.

The general conditions of admissibility of TA on Retirement as prescribed in S.R. 147 will, however, continue to be applicable.
F. No. 19030/1/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, the 18th August, 2017

OFFICE MEMORANDUM


Consequent upon the issuance of this Department’s O.M. of even number dated 13.07.2017 regarding implementation of recommendations of 7th CPC on Travelling Allowance (TA), various references are being received in this Department seeking clarifications regarding admissibility of Composite Transfer Grant (CTG) andTA/Daily Allowance (DA).

2. The matter has been considered in this Department and with the approval of Competent Authority, it has been decided that admissibility of CTG and Transportation of personal effects on Transfer and Retirement will be regulated as under :-

   i. In case, the employee has been transferred prior to 01.07.2017 and has assumed charge prior to 01.07.2017, the employee will be eligible for CTG at pre-revised scale of pay. If the personal effects have been shifted after 01.07.2017, revised rates for transportation of personal effects will be admissible.

   ii. In case, the employee has been transferred prior to 01.07.2017 and has assumed charge on/after 01.07.2017, the employee will be eligible for CTG at revised scale of pay. As the personal effects would be shifted after 01.07.2017, revised rates for transportation of personal effects will be admissible.

   iii. In case of retirement, if an employee has retired prior to 01.07.2017, the employee will be eligible for CTG at pre-revised scale of pay. If the personal effects have shifted after 01.07.2017, revised rates for transportation of personal effects will be admissible.

Hindi version is attached.

(Nirmala Dev)
Deputy Secretary to the Government of India

To,
All Ministries and Departments of the Govt. of India etc. as per standard distribution list.

Copy to: C&AG and U.P.S.C., etc. as per standard endorsement list.
F. No. 19030/1/2017-E.IV
Government of India
Ministry of Finance
Department of Expenditure

New Delhi, dated the 04th September, 2017

OFFICE MEMORANDUM


Consequent upon the issuance of this Department's O.M. of even number dated 13.07.2017 regarding implementation of recommendations of 7th CPC on Travelling Allowance (TA), various references are being received in this Department seeking clarifications regarding TA/Daily Allowance (DA) entitlements of Officers in Level 13A. Level 13A (pre-revised Grade Pay of Rs. 8900/-) has been included in the Pay Matrix vide Notification No. GSR 592(E) dated 15.06.2017.

2. The matter has been considered in this Department and with the approval of Competent Authority, it has been decided that TA/DA entitlements of Officers in Pay Level 13A (pre-revised Grade Pay of Rs. 8900/-) shall be equivalent to TA/DA entitlements of Officers in Pay Level 13 (pre-revised Grade Pay of Rs. 8700/-) as mentioned in this Department's O.M. of even number dated 13.07.2017.

Hindi version is attached.

Deputy Secretary to the Government of India

To,

All Ministries and Departments of the Govt. of India etc. as per standard distribution list.

Copy to: C&AG and U.P.S.C., etc. as per standard endorsement list.
No. 31011/8/2017-Estt.A-IV
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Establishment A-IV Desk

North Block New Delhi.
Dated September 19, 2017

OFFICE MEMORANDUM

Subject: Travel entitlements of Government employees for the purpose of LTC post Seventh Central Pay Commission-clarification reg.

The undersigned is directed to refer to this Department’s O.M. No. 31011/4/2008-Estt.A-IV dated 23.09.2008, which inter-alia provides that travel entitlements for the purpose of official tour/transfer or LTC, will be the same but no daily allowance shall be admissible for travel on LTC. Further, the facility shall be admissible only in respect of journeys performed in vehicles operated by the Government or any Corporation in the public sector run by the Central or State Government or a local body.


3. In this regard, it is clarified that the travel entitlements of Government servants for the purpose of LTC shall be the same as TA entitlements as notified vide Ministry of Finance’s O.M. dated 13.07.2017, except the air travel entitlement for Level 6 to Level 8 of the Pay Matrix, which is allowed in respect of TA only and not for LTC.

4. Further, the following conditions may also be noted:

i. No daily allowance shall be admissible for travel on LTC.

ii. Any incidental expenses and the expenditure incurred on local journeys shall not be admissible.

iii. Reimbursement for the purpose of LTC shall be admissible in respect of journeys performed in vehicles operated by the Government or any Corporation in the public sector run by the Central or State Government or a local body.

iv. In case of journey between the places not connected by any public/Government means of transport, the Government servant shall be allowed reimbursement as per his entitlement for journey on transfer for a maximum limit of 100 Kms covered by the private/personal transport based on a self-certification from the Government servant. Beyond this, the expenditure shall be borne by the Government servant.

Contd...
From pre-page:

v. Travel by Premium trains/Premium Tatkal trains/Suvidha trains is now allowed on LTC. Further, reimbursement of tatkal charges or premium tatkal charges shall also be admissible for the purpose of LTC.

vi. Flexi fare (dynamic fare) applicable in Rajdhani/Shatabdi/Duronto trains shall be admissible for the journey(s) performed by these trains on LTC. This dynamic fare component shall not be admissible in cases where a non-entitled Government servant travels by air and claims reimbursement for the entitled class of Rajdhani/Shatabdi/Duronto trains.

5. This O.M. will take effect from July 1, 2017.

6. Hindi version will follow.

(Surya Narayan Jha)
Under Secretary to the Government of India

To

The Secretaries
All Ministries/Departments of Government of India
(As per the standard list)

Copy to:-

2. Union Public Service Commission, New Delhi.
6. All Union Territory Administrations.
7. Lok Sabha/Rajya Sabha Secretariat.
8. All attached and Subordinate Offices of Ministry of Personnel, P.G. & Pensions.
9. NIC, DoP&T with the request to upload this OM on Department's website
   (Notifications << OMs/Orders << Establishment << LTC Rules).