OFFICE MEMORANDUM

Copy of the letter no.PI/Sch.Control/S.Tax/2014-15/661 dated 08-01-2015 issued by Department of Posts, Office of the Director, Postal Life Insurance, Kolkata which is transcribed below for information and appropriate action.

All the Heads of Departments are kindly requested to bring the contents of this letter to the notice of their subordinate offices (if any).

(G. P. Kanekar)
Director of Accounts

To,
All the Heads of Departments

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DEPARTMENT OF POSTS.
OFFICE OF THE DIRECTOR, POSTAL LIFE INSURANCE,
7, KOILAGHAT STREET, KOLKATA-700001.


To
The Account Officer Incharge,
Directorate of Accounts (PAO),
Fazenda Building, behind old Secretariat,
Panaji, Goa-403001.

Sub: Monthly deduction of PLI premium along with the service tax from the salary of employees concerned from Jan’2015 and onwards.

Sir,

It has now been decided by the Competent Authority to collect the Service Tax on insurance premium from Postal Life Insurance (PLI) Policy Holders with effect from 01-01-2015. The rates of service tax is @ 3.09% (including Education and Higher Education Cess) of the gross premium during the first year and @ 1.545% (including Education and Higher Education Cess) on subsequent years i.e. second year onwards (rounded off to nearest rupee).

2. In view of above, you are hereby requested to ensure correct recovery of service tax at the above rate and PLI premium from the salary bill of Jan’2015 of the concerned employee of your office without any fail and send the PLI Schedule clearly showing the premium and service tax separately. Further, suitable instruction to this effect may also be issued to all the DDOs under your account jurisdiction for recovery of PLI premium and service tax there on from the month of Jan’2015 and onwards without fail.

3. In case of any doubt, either the undersigned or Shri. B. Pattanayak, Sr AO (Mobile No.08902425823) of this office may please be contacted over phone to clarify the issues, if any.

Yours faithfully,

Sd/-

(MD. Nurul Haque)