ORDER

As per the standing instructions, whenever a token is lost by the department, an amount of Rs. 10/- per token is payable by chalan in State Bank of India and the token is removed from circulation. The amount of Rs. 10/- so charged at present for loss of one token is negligible and instances have come to the notice of this Directorate that due to negligible recovery amount towards the cost of lost token, the officials of Departments entrusted with the work of submitting bills and collecting the tokens do not take care in handling the movement of tokens properly resulting in increase in loss of tokens. The number of lost tokens is on increase every year and this number and corresponding value is required to be written off.

The question of enhancing the recovery amount charged for the lost tokens has been under consideration of the Government for quite some time so that at least some care is taken by the concerned officials of the Departments to handle the movement of tokens.

Government has now decided to revise the quantum of recovery amount towards loss of token from Rs.10/- to Rs.50/- with effect from 01-04-2010.

All the Heads of Departments may bring the contents of this order to the notice of all D.D.Os. under their control.

This issues with the concurrence of Finance Department vide U.O. No.627-F dated 8/3/2010.

By order and in the name of
the Governor of Goa

(Pramod Y. Ramani)
Director of Accounts &
Ex-Officio Jt. Secretary to Govt.

To,
1) The All Heads of Departments
2) All Sections of this Directorate.
3) Jt. DA(HQs)/SB, Margao.
4) All DDAs.
5) Steno to DA.